

Select Committee Forward Work Programmes 2019

Corporate Overview Select Committee (Chairman: Ken Gulati, Support Officers: Ross Pike and Joss Butler)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
Each Meeting	Budget Scrutiny	An update on the activity of the Budget Sub-Group to date.	Members appraised of activity and able to influence areas of focus.	Vice-Chairman's report
Each Meeting	Select Committee Forward Work Programmes	A review of proposed scrutiny items by Select Committees	Targeted forward work programmes that minimise duplication of effort and maximise collaboration and value to the Council and Surrey residents.	Officer report to Committee
TBC	Scrutiny of Orbis	The Committee to continue scrutiny of Orbis by considering the commissioned review of the partnership and its services	The Committee to provide direction on the future of Orbis at Surrey County Council to Cabinet.	Formal report
11 July	Welfare Reform	A report on the impact of Government policy on Surrey and the Council's ongoing work to support residents.	The Committee understands the Surrey context and is assured that adequate preparations have been made to mitigate any negative impacts across Council services.	Formal report
Items to be scheduled				
Throughout 2019	Transformation Programme, Organisational Strategy	Scrutiny of relevant projects: <ul style="list-style-type: none"> • Customer Experience • Finance Transformation 	Assurance that the programme is delivering against its stated aims, financial benefits and meeting the outcomes put forward in the business cases and that the	Mixed methods

		<ul style="list-style-type: none"> • Fees & Charges • Digital • Agile Workforce • Performance Management/MI Insights • Spans of Control • Orbis VfM <p>Overview of the whole transformation programme including delivery of savings and outcomes for residents</p>	<p>strategy supports delivery of the vision outcomes as set out in the Community Vision for Surrey.</p> <p>Ensuring that Select Committees have effectively scrutinised the transformation projects in their remit.</p>	
	Culture Change	The Council has identified a number of areas in the way that it works for change including its culture.	The Committee feeds its views on the enabling and disabling aspects of the Council's current culture and makes recommendations on how to improve.	
	Target Operating Model	How the Council organises its services and delivers outcomes for its residents is being reviewed and a new model being developed.	The Committee reviews the plans, proposals of the new Operating Model and the evidence base for value for money, risk and benefits to residents.	

Adults and Lifelong Learning Select Committee (Chairman: Jeff Harris, Democratic Services Officer: Ross Pike)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
5 June 2019	Surrey County Council Apprenticeship	Members will review Surrey County Council's refreshed Apprenticeship Strategy in light of comments and recommendations made by the Select Committee at its meeting on 11 October 2018.	Members will be given the opportunity to review the Strategy in detail to understand how it will support the Council to improve its use of Apprentices.	Formal Report
5 June 2019	Safeguarding Adults	Ensuring the safety of vulnerable adults in Surrey is a key priority for the Council and its partner organisations. The Council has a duty to ensure that it has appropriate arrangements in place to ensure that	The Committee will understand how the Council performs against its duty to safeguard vulnerable residents, how it embeds learning from safeguarding incidents, how officers keep ahead of potential safeguarding challenges and how safeguarding is embedded as part of Council policies and training.	Formal Report

		<p>it protects and safeguards the population.</p> <p>The Committee will examine how the Council and its partners deliver of their responsibilities to safeguard vulnerable adults in Surrey.</p>	<p>Members will also hear from officers regarding the impact of potential new legislation on Deprivation of Liberties Safeguards and options for the Council in responding to this legislation.</p> <p>This item will involve contributions from both the Surrey Safeguarding Adults Board and the Health and Wellbeing Board.</p>	
5 June 2019	Adult Social Care Debt	<p>The Select Committee has identified the reduction of debt owed to the Council for the provision of Adult Social Care services as a key priority for the Council.</p> <p>The Adult Social Care Directorate has introduced new processes to improve how it handles and follows up on debt which the Committee will review alongside information on the Council's current debt position.</p>	<p>The Committee will gain an understanding of how the Council manages debt owed to it by residents for the provision of adult social care services and gain an insight into whether new initiatives introduced to expedite debt recovery have been successful.</p>	Formal Report
Items to be scheduled				
TBD	Preventing Homelessness	<p>The Committee will consider how public sector organisations in Surrey are working together in order to prevent and alleviate homelessness in response to the requirements of the Homelessness Reduction Act and to ensure that those at risk of homelessness experience better outcomes.</p>	<p>The Committee will develop an understanding of the risk factors that cause homelessness and build a picture of the journey that leads to homelessness for individuals and households. The Committee will then consider these in light of approaches to preventing homelessness that have been implemented across Surrey following introduction of the Homelessness Reduction Bill</p> <p>The Committee will also seek to raise awareness around the issue of homelessness and the damage that it does to individuals, families and communities.</p>	<p>Witness sessions</p> <p>Workshop</p> <p>Site visit (Leatherhead night hospital, Guildford Hostel)</p>
TBD	Implications of the Adult Social Care Green Paper	<p>The Government has committed to publishing a green paper in Autumn 2018 outlining how it proposes to improve care and support for older people and tackle the challenge of an ageing population. The outcomes</p>	<p>For the Committee to understand the impacts of the Green Paper on the delivery of adult social care services in Surrey and steps that the Council intends to take in order to respond to the proposals outlined within the Green Paper.</p>	Workshop/ informal learning session

		of the Green Paper could have significant implications for the provision of adult social care impacting on how these services are funded and delivered in the future. This item will look at the implications of the green paper on the delivery of adult social care services in Surrey.		
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Task and Finish Groups

TBD	Libraries Strategy	<p>The Council is planning to undertake a comprehensive review of its library strategy over the coming months to consider how they can support a wider range of culture and learning opportunities for residents.</p> <p>The Committee will consider how Surrey's library network will look in the future and support SCC in understanding how these community assets can deliver the right skills and learning opportunities.</p>	The Committee will contribute to the production of the Library Strategy while it is being developed to understand the options being considered and ensuring that the expertise of Members are engaged in producing the strategy. The Committee will aim to ensure that its views are incorporated into the strategy as it is being developed but may make recommendations to officers regarding the implementation of the strategy.	
TBD	All-Age Learning Strategy	Item to be scoped.		

Children and Education Select Committee (Chairman: Kay Hammond, Support Officer: Ross Pike)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
26 June 2019	Early Help/Family Resilience Transformation Phase 2	To identify key areas of improvement needed in the current early help offer, and whether the proposed transformed offer will alleviate these areas.	To have assessed the transformation of EH and determine whether the redesigned offer will be able to effectively target children before they enter statutory services and provide effective support and to alleviate key areas of improvement identified in the Ofsted inspection of Children's Services (2018).	Formal report

26 June 2019	Children's Service Performance Improvement	To continue to review the Children's Improvement Plan designed by the Children, Families and Learning Directorate, identify performance trends and determine the effectiveness of the Improvement Plan in improving Performance across the Directorate.	To have assessed the capability of the Improvement Plan to have continued to resolve the identified performance issues and assured itself that the plan is working to improve services at a good rate.	Formal Report
26 June 2019	Children and Adolescent Mental Health Services Recommissioning	CAMHS in Surrey will be recommissioned this year under a joint arrangement. The Committee will review plans and options for the future service.	The Committee will be assured of plans to improve the service for Surrey young people and parents/carers.	Formal report
5 September 2019	Children's Services Performance Monitoring	To receive a quarterly update of key performance measures, and highlight areas of sustained downwards trend with a narrative of the service's response.	To have assessed the trend of performance in Children's Services, assured itself that the service is improving sufficiently and at the expected pace.	Formal report
Future items in Development				
TBC	Impact of the change to Schools Led System	The Council has fundamentally changed how it works with schools and progressed towards a schools led arrangement in delivery and improvement. It is important to understand the impact that this has had on schools and their performance.	To have monitored the progression towards a schools led arrangement and the impact that this has had upon the Council and schools. To have taken into consideration the views of the service and schools on these changes, the risks that this could entail in future and understand the impacts of any potential future changes.	Mid 2019
TBC	Educational Attainment of Children with Multiple Disadvantages	To explain the causes for current lower educational attainment for disadvantaged children and impacts that this can have on wider wellbeing.	To have assessed the educational attainment for disadvantaged children as a means of identifying potential underlying issues for disadvantaged children and suggest methods to alleviate these	

Task Groups

March 2019	Out of County Placements Task and Finish Group	To identify the prevalence of out of county placements, whether there are “in house” options and the potential to increase the numbers of placements that are kept within Surrey.	That the Committee understands current levels of provision available for Children’s placements, why they are currently provided as they are, and to suggest options for how to deliver these differently in future.	Membership: Chris Botten Chris Townsend Victoria Young Lesley Steeds
	Learning Disabilities and Transition Task and Finish Group	To scrutinise how the council plans care and support for young people with complex needs as they transition into adulthood, and how future demand will be met.	The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the council and Surrey residents.	TBC

Highways and Growth Select Committee (Chairman: Bob Gardner, Support Officer: Ross Pike)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
27 March 2019	Surrey Asset and Place Strategy	The Council is developing an Asset and Place Strategy to fundamentally change how it plans to deliver returns on its investment portfolio. The Committee will review the findings with a view to influencing the draft strategy that goes to Cabinet.	Plans scrutinised at a draft stage and the Committee’s views included in the report considered by Cabinet in April	Private Workshop
9 May 2019	Highways, Transport and Environment Transformation	To review progress on the Directorate’s transformation project thus far.	Review of activity and agreement on future scrutiny	Formal report
4 September 2019	Transport for the South East (TfSE) Strategy	To review the Strategy for TfSE and ascertain the effects that this will have upon Surrey’s infrastructure.	To understand the impact that the TfSE Strategy will have upon current infrastructure, determine the impact will for Surrey and make suggestions as to how the strategy can further benefit partners upon the start of its full operation in 2019.	Stakeholder Engagement with TfSE/ Formal Report
Mid 2019	Local Enterprise Partnerships (LEPs)	To undertake scrutiny of the output and impact of the two LEPs that cover Surrey and identify any gaps in provision and better ways of working.	To understand the work underpinning investment in Surrey’s economy and investigate the impact of LEP spending in the county.	Stakeholder Engagement with LEPs /Formal report

Mid 2019	Place and partnerships	The Council has entered into numerous partnerships across its many functions. The Committee will review the approach taken and impact of these partnerships.	Review the Council's partnerships with other organisations, how they are developed and what they deliver for residents.	Formal report
Task Groups				
March - Oct 2019	Highways Maintenance Contract Group	To scrutinise, challenge and validate officers' recommendations as to what the optimal model and performance measurements for the future Highways Core Maintenance Contract will be upon re-procurement in 2021, taking into consideration quality of delivery and value for money.	The Committee provides critical challenge during the planning stage of the contract before making a decision to endorse ahead of recommendation to Cabinet in late 2019.	
Health, Integration and Commissioning Select Committee (Chairman: Zully Grant-Duff, Democratic Services Officer: Huma Younis)				
Date of Meeting	Scrutiny Topic	Description	Outcome	Method
13 June 2019	Out of Hospital Care in North West Surrey	North West Surrey CCG have established a programme to review Out of Hospital Care services in their locality and are in the process of engaging with residents regarding the provision of Out of Hospital Care across Elmbridge, Runnymede, Spelthorne and Woking.	For the Committee to review the North West Surrey Out of Hospital Care Programme making recommendations accordingly.	Formal Report
20 September 2019	South East Coast Ambulance Service	For the Health, Integration and Commissioning Select Committee to receive an update report on the performance of SECAmb in September 2019. For this report to include an update on:	For the Committee to be assured that steps are being undertaken by the Trust to continue to improve performance as part of the CQC report findings.	Formal Report

		<ul style="list-style-type: none"> • the Performance of all Categories (1,2,3,4) of ambulance response times, • the work of the new Chief Executive since joining the Trust and governance arrangements, • recruitment, hospital handover times and funding issues. 		
11 December 2019	Substance Misuse Service	<p>In July 2018, Surrey County Council implemented changes to its Substance Misuse Services following a review of these services. For the Health, Integration and Commissioning Select Committee to receive an update from the Programme Board on:</p> <ul style="list-style-type: none"> • The Drug and Alcohol Detoxification Service Evaluation scheduled to be published in October 2019. • Performance of the adult drug and alcohol misuse treatment system. 	For the Committee to assess the Drug and Alcohol Detoxification Service Evaluation and Performance of the adult drug and alcohol misuse treatment system since the changes to the service in July 2018, making recommendations as necessary.	Formal Report
Ongoing	South West London and Surrey Joint Health Overview and Scrutiny – Improving Healthcare together 2020 - 2030	In June 2017, Improving Healthcare Together 2020 - 2030 was launched, a programme led by Merton, Sutton and Surrey Downs CCGs to review the delivery of acute services at Epsom and St Helier University Hospitals NHS Trust (ESTH). ESTH serves patients from across Merton, Sutton and Surrey and so the Health, Integration and Commissioning Select Committee joined colleagues	A Sub-Committee of the South West London and Surrey Joint Health Overview and Scrutiny Committee has been established to scrutinise the Improving Healthcare Together 2020 – 2030 Programme as it develops.	Joint Health Overview and Scrutiny Committee

		from the London Borough of Merton and the London Borough of Sutton to review the Improving Healthcare Together Programme as it progresses.		
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Task and Finish Groups

TBC	Mental Health	The purpose of this item is to review delivery against the Joint Health and Wellbeing Strategy’s Priority to improve emotional wellbeing and mental health. This includes considering steps being taken to prevent poor mental health and to promote a culture of openness about mental health conditions. The Committee will also look at current and future provision of mental health services in Surrey.	The Committee will assess efforts to embed parity of esteem between the treatment of physical and mental health conditions in Surrey through the implementation of Sustainability and Transformation Partnerships in Surrey. Members will also look at how emotional wellbeing is incorporated within STP plans how they will help to build resilience against mental health conditions among Surrey residents.
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Environment Select Committee (Chairman: Rachael I Lake, Democratic Services Officer: Huma Younis)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
24 April 2019	Countryside Estate Strategy	To review the Countryside Estate Strategy, following public engagement activity and the convening of a Countryside Estate Strategy MRG.	For the Committee to scrutinise the Countryside Estate Strategy ahead of the strategy being considered by Cabinet on 30 April; making recommendations as necessary.	Formal Report
24 April 2019	DEFRA Resources and Waste Strategy Consultations	The recently published Resources and Waste Strategy (18 December 2018) sets out the UK Government’s ambitions for higher recycling rates, increased resource efficiency and a more circular economy. These ambitions require changes in how we	For the Committee to review and comment on the Council and Surrey Waste Partnerships combined response to consultations on the governments Resources and Waste Strategy before final submission on 13 May.	Formal Report

		<p>produce and consume products and materials, as well as how we treat and dispose of them at end-of-life. Defra is now consulting on three flagship policy commitments outlined in the Resources and Waste Strategy:</p> <ul style="list-style-type: none"> • Reforming the packaging producer responsibility regulations in the UK • Introducing a deposit return scheme for drinks containers in England, Northern Ireland and Wales <p>Measures to accelerate consistency in recycling for both households and businesses in England.</p>		
24 April 2019	Waste Task Group	<p>At the last Cabinet meeting on 29 January 2019 the Cabinet decided to postpone the final decision on the possible closure of any Community Recycling Centres (CRC's) until September 2019.</p> <p>It was agreed that a Waste Task Group be set up, chaired by Dr Andrew Povey to review the ways that we could make the necessary savings or generate income to keep open the four recycling centres.</p>	For the Committee to receive an update on work undertaken by the Waste Task Group to date. For the Committee to also comment and suggest possible areas for the Task Group to scrutinise as part of the Task Group work plan.	Formal Report
1 July 2019	Waste Task Group	A Waste Task Group has been set up, chaired by Dr Andrew Povey to review the ways that we could make the necessary savings or generate	For the Committee to review the final report and recommendations of the Waste Task Group ahead of the report going to Cabinet.	Formal Report

		income to keep open the four recycling centres.		
Items to be scheduled				
TBC <i>Originally scheduled for 22 Feb 2019.</i> <i>As the Waste FBC has been superseded by the Cabinet decision taken on 29 January 2019. It has been agreed for this to be scrutinised once the FBC has been updated.</i>	Waste-Community Recycling Centres (CRCs) <i>Full Business Case</i>	To review and scrutinise the Waste Full Business Case that supports the Council's transformation programme.	For the Committee to be assured that the Waste Full Business Case and associated project plan is on track to achieve anticipated benefits and service transformation.	Formal Report
TBC	The Future of the Basingstoke Canal <i>Joint Scrutiny</i>	To scrutinise and support the development of the Basingstoke Canal investment strategy in partnership with Hampshire County Council.	For the Committee to be assured that the investment strategy for the Canal is financially resilient and supports the Canal in becoming self-funding.	Formal Report

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